



Everyday Solutions®

EveryInfo™ | Bus Pass and Student Transportation Workflow Management

Streamline the data exchange between parents, assistant principals, transportation and school administrators to **eliminate unnecessary faxes, phone calls and hand written notes** about student transportation.

CHALLENGE

To streamline the manual, slow and error prone process of managing student bus pass requests, bus incidents, bus substitution and unsafe or alternate bus stop requests.

SOLUTION

Provide an on-line portal into which student caregivers can log requests and incidents while school officials fulfill requests systematically and monitor the queue of open requests.

KEY CAPABILITIES

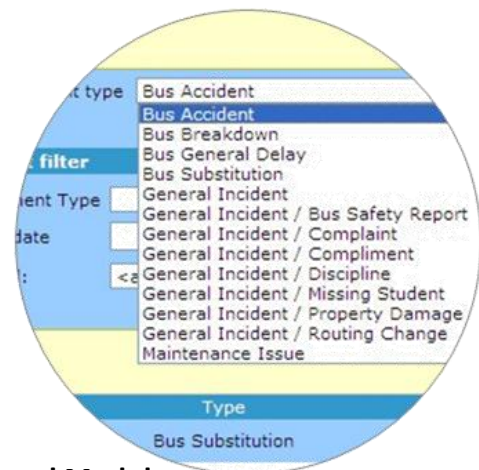
Student Transportation Module:

School administrators can submit intent to ride requests electronically or the requests can be imported from your district's route planning software. EveryInfo will automate the end-to-end approval process. All requests are organized in a Request List. Administrators refer to this list in order to evaluate the status of requests, review comments regarding requests and print bus passes.

*"The **EveryInfo** application streamlines communication between transportation, students, parents and the all of the school administrators ...it saves time, it saves time, it saves time!"*

Incidents Module

To change a bus stop because it is unsafe or to designate a new stop (ex: day care instead of home), administrators go online and make the request. The request is transferred to Transportation and when approved or rejected the status is updated online. This module is also used to document and report incidents such as complaints, maintenance required, damage, etc.



Parent Portal Module

This secure Web-based portal enables caregivers to record intent to ride, request bus stop changes, log safety issues, etc. School administrators can view and process these requests. EveryInfo automates the end-to-end review and approval process.

Everyday Solutions, The Only Complete Student Transportation Information Solution

Every **Bus** Counts!

Every **Student** Counts!

Every **Dollar** Counts!



Bus Substitution Module

Assigning a substitute bus is a time consuming process and the assignment may need to be performed during the morning or afternoon bus run with no time to spare. EveryInfo streamlines the bus substitution process and provides a simple interface to record information about the substitute bus, bus driver, run, stops and affected schools.

Run affected	Substitute bus	Anticipated Arrival Time	Run	
<input checked="" type="checkbox"/>	89	7:01am	[7:01 AM - 7:17 AM] 326.006 - BUS 88	Show stops
<input checked="" type="checkbox"/>	89	7:35am	[7:34 AM - 7:40 AM] 306.003 - BUS 88	Show stops
<input checked="" type="checkbox"/>			[2:40 PM - 2:47 PM] 306.103 - BUS 88	Show stops
<input checked="" type="checkbox"/>			[2:55 PM - 3:11 PM] 326.106 - BUS 88	Show stops

Administrators can check on a bus substitution by entering the ID number or run a report to show all reported incidents per week or per bus.

Information Module

EveryInfo include the following standard reports:

- Bus Assignments
- Bus Rosters
- Bus Stops
- Student Listings
- Students by Bus

PREREQUISITES: Access to data from your district's route planning system

PACKAGING: 735-10010 License, EveryInfo™ or 731-10010 Subscription, EveryInfo™

Incidents and Maintenance Module

Bus incidents and bus maintenance requests are immediately made available to administrators through a Web-based interface. The mechanic's "To Do" lists can be presented based on your district's requirements (example: The customized report output can conform to the Equipment and Repair Parts Order Form TD-18 for the State of North Carolina or other state mandated form).

*"Before we installed **EveryInfo**, bus incidents and transportation requests would sometimes fall through the cracks. Now information about bus transactions are actionable on the Web and everyone is on the same page."*

Open Issues Management and Reports

EveryInfo presents the current queue of open issues through a secure online interface. Performance Measurement reports are used to manage the current workload and to perform historical analysis for strategic planning.

BENEFITS

- Streamlines the workflow of managing transportation requests, bus incident reporting and resolving inquires from student caregivers
- Eliminates the need to re-key information and rely on faxes, phone calls and hand-written notes.
- Provides real-time and historical views of student transportation information through a secure and password protected interface.